



## BOARD MEETING NOTICE

The 44th DAA Board of Directors regular monthly meeting is scheduled for:

**Tuesday, November 19, 2024, at 6:00 p.m.**

**The O'Connell Building (Community Center)**

1303 10th Street (Highway 20), Colusa, California

Website: [www.ColusaFairgrounds.com](http://www.ColusaFairgrounds.com)

Email: [CEO@ColusaCountyFair.com](mailto:CEO@ColusaCountyFair.com)

### Board of Directors

Terry Bressler, President

Victor Matamoros Vice-President

Walter Seaver, Director

Tony Garofalo, Director

Michael Doherty, Director

Laurie Costa, Director

Susan Gibbs, Director

Jamie Traynham, Director

Jolyn Campbell, Director

### Mission Statement

To be the most entertaining, friendly, self-sufficient rural Fairgrounds in the State.

### Public Participation

Members of the public are encouraged to provide comments to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. Speakers are requested to sign in before the start of the meeting. While the Board values the participation of the public, the Board President reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. A speaker's time may be modified based on the number of public speakers. Public comments must be related to fair authority and jurisdiction, and their placement on the agenda is at the discretion of the Board.

All meeting notices, agendas, and materials considered by the Board during the meeting will be available to the public during the meeting and on the Board's website at [www.colusafairgrounds.com/aboutus](http://www.colusafairgrounds.com/aboutus).

### Americans With Disabilities Act

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification to attend or participate in any Board or Committee meetings or other Colusa County Fair activities may request assistance by contacting the fair office at 1303 10<sup>th</sup> Street, Colusa, California, or calling (530) 458-2641.



## BOARD MEETING AGENDA

Tuesday, November 19, 2024, 6:00 p.m.

All matters noticed on this agenda may be considered for action. Items on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.

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I. **CALL TO ORDER** President Terry Bressler

II. **ROLL CALL OF DIRECTORS**

Excused Absences

III. **APPROVAL OF AGENDA**

IV. **PUBLIC COMMENT**

Speakers are requested to sign in before the start of the meeting and are limited to **three minutes**. A speaker's time may be modified based on the number of public speakers. Following state law, the Board will not comment or otherwise consider Public Comment on matters until and unless such items have been properly noticed for a future meeting.

V. **APPROVAL OF MINUTES**

A. Regular Meeting of October 16, 2024

VI. **CONSENT CALENDAR**

The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless the board trails an item from the Consent Calendar. Any member wishing to trail an item from the Consent Calendar should notify the CEO/General Manager prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.

- A. Reimbursements
- B. Financial Reports
- C. Disbursements
- D. Contract Agreements

- E. Rentals
- F. Standard's
- G. Concessions
- H. Exhibitors

**VII. ITEMS OF BUSINESS** (Action may be taken by the Board)

- A. Violence, Harassment, and Discrimination Policy Revision**
- B. Hoblit Grandstand Sponsorship Contract Review**
- C. 2025 Destruction Derby- payouts, classes, and rule revisions**
- D. 2025 Combine Derby-payouts, classes, and rule revisions**
- E. Livestock and Still Exhibit Online Entries Platform**
- F. Livestock Show Schedule Review for 2025 Fair**
- G. Set Livestock and Stills Entry Fees for 2025**
- H. 2025 Guidebook review**
- I. Livestock RV Map and Space Update**
- J. Time Works Plus Program- Payroll and vacation processing software**
- K. 2025 Fair Standard Agreements Review**

**VIII. MANAGER'S REPORT** (Informational)

- A. Update and Report
- B. Building and Grounds Report
- C. Upcoming Events

**IX. COMMITTEE REPORTS** (Informational)

1. Colusa County Fair Foundation – Mike Doherty & Terry Bressler
2. Farm Show Committee – Terry Bressler & Sue Gibbs
3. Junior Livestock Show Committee – Walter Seaver – Jamie Traynham Alternate
4. Buildings and Grounds Committee – Terry Bressler and Tony Garofalo
5. Junior Fair Board Committee – Laurie Costa, Jamie Traynham and Jolyn Campbell
6. Financial Committee – Jamie Traynham and Victor Matamoros
7. Pageants Committee – Susan Gibbs, Laurie Costa, and Jolyn Campbell
8. Correspondence

**X. DIRECTORS REQUESTS**

- A. Board Communication - Letters Received/Sent (Informational)

**XI. MATTERS OF INFORMATION**

- A. Director's Closing Comments
- B. Upcoming Meeting Dates: December TBD, January 22, 2025

**XII. ADJOURNMENT**