



The Colusa Holiday Craft Faire will be held **November 22nd & 23rd, 2025.**

Hours: Saturday, 9:00am-5:00pm. Sunday, 9:00am -3:00pm

We require all vendors have commercial or handmade items available at their booth.

BOOTH FEES ARE AS FOLLOWS:

- Indoor: Atwood Hall
 - 8'x10' \$110
 - Atwood Hall is the only building that has 8'x10' booth spaces
- Indoor: Main Exhibit Building, Festival Hall, Etchepare Hall
 - 10'x10' \$130
 - All booth spaces in these buildings are 10'x10' booth spaces
- Outdoor Booth: 10'x10' \$90
 - You must provide your own canopy/tent if desired
- Food Concessions: 10'x10', \$150 or 25% whichever is greater

PLEASE DO NOT SUBMIT PAYMENT UNTIL YOUR APPLICATION HAS BEEN APPROVED AND YOU HAVE RECEIVED AN INVOICE FROM THE COLUSA COUNTY FAIR

GENERAL VENDOR INFORMATION

- All exhibitors must supply a Seller's permit number. This can be acquired through the California Department of Tax and Fee Administration 1-800-400-7115 or at <https://www.cdtfa.ca.gov/industry/temporary-sellers.htm>
- Food Concessions:
 - All food concessions are required to register with the Colusa County Health Department.
 - Colusa County Health Department: (530) 458-0395.
 - Please be set up and ready to be inspected by the Colusa County Health Department while at the Colusa Holiday Craft Faire.

Tables will **not** be provided. The Fairgrounds will provide two chairs per booth at no cost.

- Contact Chico Stage Lighting for table rentals via email at: 530-895-8233 email: cslighting123@aol.com
- The Colusa Holiday Craft Faire will be held rain or shine.
- **All vendors must check in at the Fair Office upon setting up. Your booth location will be provided upon check in.**
- We ask that all vendors be in place, set up and ready to go by 8:00am, prior to opening of the gates.
- We require all vendors be set up during the entire duration of the event.
- ***Tops on Canopies indoors are not permitted. You can use the frame but no top/cover indoors.***



VENDOR APPLICATION FORM
November 22nd & 23rd, 2025

Please check one:

Returning Vendor

-Was a vendor at the 2024 Holiday Craft Faire

New Vendor

-Was NOT a vendor at the 2024 Holiday Craft Faire

NOTE: THIS APPLICATION FOR CONCESSION/EXHIBIT SPACE IS NOT A COMMITMENT BY THE APPLICANT, NOR IS IT A GUARANTEE OF SPACE AT THE HOLIDAY CRAFT FAIRE. ALL APPLICATIONS ARE PUT ON A WAITLIST, YOU WILL BE CONTACTED IF A SPACE BECOMES AVAILABLE FOR THE 2025 HOLIDAY CRAFT FAIRE.

NAME OF COMPANY: _____

CONTACT NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER: _____ EMAIL: _____

CA TAX ID NUMBER: _____

DETAILED DESCRIPTION OF EVERY ITEM SOLD, AND/OR DISPLAYED. ANY ITEM NOT LISTED BELOW WILL NOT BE PERMITTED TO BE SOLD WITHOUT APPROVAL. _____

VENDORS: MUST ATTACH A PICTURE OF BOOTH AND INVENTORY AND RETURN WITH COMPLETED FORM

FOOD CONCESSIONS: MUST ATTACH A PICTURE OF TENT OR TRAILER, FULL MENU AND RETURN WITH COMPLETED FORM

BOOTH FEES, PLEASE SELECT ONE:

Table with 5 columns: LOCATION, BUILDING, SIZE, PRICE, Number of Booths. Rows include options for indoor/outdoor booths in Atwood Hall, Festival Hall, and outdoor with own canopy/tent, plus food concession options.

A copy of your California Seller's Permit, Environmental Health permit and Food Handlers Certificate is required once your application has been approved. "All concessionaires are required to follow Health Department guidelines, including being Food Safety Certified and having the appropriate booth or mobile food set up. Anyone handing out samples of food will also need to follow Health Department guidelines. Food Handlers certification is required by the State of California (exceptions: prepackaged food and beverage carts)." For more information on Health Department requirements and to obtain a temporary event permit, contact the County of Colusa Environmental Health Division at 530-458-0395.

** SPECIAL REQUEST AND ADDITIONAL ITEMS NEEDED**

CORNER SPACE (IF AVAILABLE) RV SPACE, \$30 PER NIGHT

TABLES WILL NOT BE PROVIDED-FOR TABLE RENTALS CONTACT: Chico Stage Lighting at 530-895-8233 email:

csighting123@aol.com or Sierra Flowers at 530-458-8128.

RETURN APPLICATION BY MAIL OR EMAIL TO:

ARACELI PLAZA, EXHIBIT COORDINATOR
1303 10TH STREET
COLUSA, CA 95932
E-mail: araceli@colusacountyfair.com

SIGNATURE _____

DATE _____



Tax Guide for Reporting Requirement for Sales on California Fairgrounds

Effective July 1, 2018, if you are a retailer who makes sales of tangible personal property on the real property of a California state-designated fair ("state-designated fairground"), you must separately state the amount of those sales on your Sales and Use Tax return as required under [Assembly Bill 1499](#) (AB 1499) (Chapter 798, Stats. 2017).

As a result, beginning July 1, 2018, you will see a new line on the returns to report your total sales made on state-designated fairgrounds. The information reported on this new line will be used for allocation purposes only. **There is no additional tax or fee due on these sales.**

New Reporting Requirement

The separately-stated amount must include sales that took place at any time and at any event on the state-designated fairground, not just during an actual fair. Examples include sales that are made at RV shows, home and garden shows, and festivals held throughout the year or at a retailer's permanent business located on a state-designated fairground.

Sales that take place on state-designated fairgrounds include over-the-counter sales on the fairgrounds and also may include sales in which the property is shipped or delivered to or from the fairground. For additional information on sales made on fairgrounds, please see heading *Sales Made on State-Designated Fairgrounds* below.

State-Designated Fairs

A "state-designated fair" means the California Exposition and State Fair in the City of Sacramento and those fairs specified in Business and Professions Code Sections 19418.1 (District Agricultural Associations), 19418.2 (county fairs), and 19418.3 (citrus fruit fairs).

Currently there are more than 70 fairs held throughout California. For a complete listing of fair and fairground locations in this state, please see our [List of State-Designated Fairs](#) webpage.

NOTE: The Colusa County Fairgrounds is a state-designated fairgrounds who operates under the 44th District Agricultural Association and thus you are required to separately state the amount of sales that take place on the fairgrounds on your Sales and Use Tax return. Thank you for your assistance.

How to Separately Report Sales Made at State-Designated Fairgrounds

For return periods starting on or after July 1, 2018, the online and paper Sales and Use Tax returns will include an additional line for sales that took place on a state-designated fairground. Reporting an amount on this line does not change the way you fill out the return. You should continue to report the amounts from these transactions as you currently do, and in addition, report them on the new line for fairground sales.

When filing your return online, you will be asked whether you made any sales of tangible personal property on state-designated fairgrounds. If you select:

- **Yes.** You will be taken to the next screen which will ask you to enter the amount of sales of goods made on a state-designated fairground. Instructions and a link to a complete list of state-designated fairs, including the addresses of the fairgrounds, are provided on this screen to assist you in completing this field. After you enter the amount, you will then proceed to the next screen to complete the rest of your return.
- **No.** You will proceed to the next screen to complete the rest of your return as you did prior to this new requirement.

Example:

During third quarter 2018, you made sales of \$100,000 at your storefront location. You also participated as a vendor selling souvenirs at the California State Fair at which you made additional sales of \$25,000.

You report \$125,000 as your *Total (gross) Sales*. This includes sales you made at your storefront and at the California State Fair. You are also required to report \$25,000 on the new line as sales you made on a state-designated fairground from your participation at the California State Fair.

Sales Made on State-Designated Fairgrounds

Sales made on state-designated fairgrounds include all sales you made on any of the listed state-designated fairground locations (see [List of State-Designated Fairs](#) webpage), and at any other events (for example, conventions or trade shows) held on these fairgrounds.

Swap Meets, Flea Markets and Special Events

In general, sellers at swap meets, flea markets and special events such as conventions or trade shows are required to obtain a seller's permit. When you sell

items at a location for less than 90 days, you are considered a temporary seller, and are required to hold a temporary seller's permit. You will need to register each temporary sales location. However, if you already hold a seller's permit for a permanent business location but also make sales at a temporary location, you will not need to register for a separate temporary seller's permit. Instead, you must register for a sub-permit for each of your temporary locations. You may register for a sub-permit by selecting the *Permits & Licenses* heading on the top navigation of our website. For more information about temporary sellers, please see our [Temporary Sellers guide](#)

Whether you hold a regular seller's permit or a temporary permit, all sales you make at these events must be separately reported as sales made on a state-designated fairground. However, any sales you make afterwards from your regular place of business as a result of a lead you received from your participation in these events will not be considered as sales made on a state-designated fairground.

Example 1:

You participated as a vendor at a flea market held on a state-designated fairground where you sold socks. Your sales made on the fairground are subject to the new reporting requirement.

Example 2:

You attended a convention held on a state-designated fairground where you sold sheds. While at the convention, you gathered contact information for a list of potential customers that may be interested in purchasing a shed. After the convention ended, you followed up with a customer you met at the convention and the customer purchased a shed from you at your store. Since your sale was not made on the state-designated fairground it is not subject to the new reporting requirement.

Example 3:

You operate a waterpark on the real property of a state-designated fairground. Since your business operates within a state-designated fairground, generally all of your sales of tangible personal property will be subject to the new reporting requirement.

Out-of-State Sellers

If you are an out-of-state seller and your only presence in California is for conventions or trade shows, you are not considered to be engaged in business in California if:

- Your presence in this state is not more than 15 days during any 12-month period, and
- You do not derive more than \$100,000 of net income during the prior calendar year from these events.

However, if you sell merchandise at the trade show or convention, you must register with us for a temporary permit and collect and remit the tax on taxable sales made during the event even though you are not required to hold a regular seller's permit. If you attend such events held on state-designated fairgrounds at which you make sales of tangible personal property, you must separately report these sales when filing your return under your temporary seller's permit.

For More Information

1303 10TH ST. COLUSA, CA 95932

530-458-2641

WWW.COLUSAFAIRGROUNDS.COM

If you have any questions regarding AB 1499 or the new reporting requirement, please call the Customer Service Center at 1-800-400-7115 (TTY 711). Representatives are available Monday through Friday, (except state holidays), from 8:00 a.m. to 5:00 p.m. (Pacific time).

You can also call or visit one of the [CDTFA local offices](#) and meet with a representative in person.

Resources

- Special Notice: [Sales Made on State-Designated Fairgrounds Must be Separately Reported Effective July 1, 2018](#)
- [L-560, Reporting Requirement for Sales on State-Designated Fairgrounds](#)

The One-Page Breakdown of

Tax Guide *for* Reporting Requirement for Sales on State-Designated Fairgrounds



the

THIS IS NOT A NEW TAX

Fairgrounds will receive funds from taxes already collected by the State. Letting the State know which sales occurred on fairgrounds will send more money back to the fairs you do business at.

THIS IS NOT A NEW FORM

You already complete the Sales and Use Tax return form, so there's just one more line. And if you file online, there's only one (sometimes two) additional questions! Do you sell products at a fairgrounds? What was the total volume of sales?

THIS DOES NOT AFFECT YOUR TAXES

Indicating that you do business on a fairgrounds does not change the amount of taxes you pay or how you pay them. Everything new happens at the backend, when CDTFA (Tax & Fee Admin) sends money to CDFA (Food & Ag) to give to the fairgrounds.

THIS SOUNDS FAMILIAR...

Yes! This already happens when you do business OFF a fairgrounds. Every city receives a portion of Sales and Use Tax that occurred in their city back from the State; and now fairgrounds do too! This means updated facilities to help you sell even more!